



JOB TITLE: SEND TEACHING ASSISTANT

Qualities	Essential	Desirable	Evidence
Qualifications and Experience			
Education and Training			
English and Maths GCSE A-C or equivalent	X		A
Teaching Assistant NVQ Level 2 or equivalent in child care	X		A
Specialist skills/training in administering medicines, complex ASD, diabetes, peg feeding, sign language.		X	A
Be willing to undertake additional training	X		A/I
First Aid certificate		X	A
Experience			
Previous experience of working in an educational environment	X		A
Previous experience of working with pupils with SEND	X		A/I
Previous experience supporting pupils with complex ASD, diabetes, and administering medicines		X	A/I
Previous experience with working on a one-to-one basis with pupils		X	A/I
Previous experience of working in EYFS and/or Key Stage 1	X		A/I
Skills and Knowledge			
Good ICT skills	X		A/I
Excellent communication skills, both written and spoken	X		A/I
Ability to support bilingual/multilingual pupils/parents if required.		X	A/I
Ability to form and maintain appropriate professional relationships with children, teachers, support staff, parents/carers, governors, external professionals and agencies.	X		A/I
Ability to work unsupervised and to use initiative where required	X		A/I
Good understanding of the needs of EAL pupils		X	A/I
A commitment to careful planning, delivery and recording of assessments	X		A/I
Ability to prepare and use resources including SEN effectively to support learning.	X		A/I

Ability to form and maintain appropriate relationships and personal boundaries with children and young people	X		A/I
Personal qualities			
Friendly, professional, smart and flexible.	X		A/I
A commitment to improving the academic standards of all children.	X		A/I
Commitment to equalities issues and to social inclusion.	X		A/I
Ability to work independently (with appropriate supervision) and as part of a team.	X		A/I
Ability to work effectively with TA's / Teachers /other adults and children within the school and external agencies	X		A/I
Other			
Being available for attending whole school events such as sports days, parent evenings and performances as required.	X		I
Ability to encourage participation in structured and unstructured learning activities, including play (timetabled and during break times)	X		I
Being responsible for the safeguarding, health, safety and welfare of self, staff, visitors and children under your care and supervision.	X		A/I
Good work record Satisfactory references DBS clearance	X		