

3<sup>rd</sup> October, 2022  
Ref: 000244



**WORKING TOGETHER TO IMPROVE ATTENDANCE  
PARENT INFORMATION SESSION  
Wednesday, 12<sup>th</sup> October at 9am**

Dear Parents / Carers,

As a school, we aspire to high standards of attendance from all children and parents and strive to build a culture where all can, and want to, be in school and ready to learn. The law entitles every child of compulsory school age to an efficient, full time education. It is the legal responsibility of every parent/carer to make sure their child receives that education. Good attendance is a learned behaviour so it is important to develop good patterns of attendance from the outset.

The Department for Education recently updated their guidance for schools in a document called [Working Together to Improve Attendance](#). To reflect changes to this guidance, we have recently updated our school systems and procedures for monitoring attendance, including how we intervene and support where attendance does not meet the required level.

On Wednesday, 12<sup>th</sup> October, we will be hosting a drop-in information session for parents on school attendance.

The session will take place in the hall and will start at 9am. The session will last for around 20 minutes.

During the session, we will explain:

- Our attendance expectations and procedures
- How we monitor and analyse attendance patterns and trends
- How we initiate school-led support when we begin to have concerns about a child attendance
- How we work with the Local Authority Attendance Service if school-led support is not being impactful

Paul Johnson, our School's Educational Welfare Officer, will also be attending the session and will explain in more detail his role in supporting attendance beyond school-led support.

We kindly ask that younger siblings do not attend the session in school and that childcare arrangements are made, wherever possible

Kind regards,

Ms. K Leach  
Headteacher

**LOVE God LOVE Neighbour LOVE Self**

**ST. CHAD'S CofE NURSERY & INFANT SCHOOL**  
Gordon Road, Derby DE23 6WR  
Tele: 01332 345997

E-mail: [admin@stchads.derby.sch.uk](mailto:admin@stchads.derby.sch.uk)  
Executive Headteacher: Mr J Gallimore  
Head teacher: Ms. K Leach

**DDAT**  
Derby Diocesan Academy Trust

