


St Chad's CofE Nursery and Infant School

COVID-19 Primary School Risk Assessment – Spring 2 Term 2022/Summer 1 Term.

Activity being assessed:	School procedures following updated government guidance	Location(s) affected:	St Chad's CofE Nursery and Infant School	
Person(s) completing assessment:	K. Leach	Date original assessment completed:	17.07.2020	
Date of review:	10.01.22; 14.12.21; 31.11.21; 22.07.20; 23.07.20; 01.09.20; 02.09.20; 10.09.20; 29.10.20; 31.12.20; 11.01.21; 12.01.21; 01.03.21; 31.08.21; 26.02.22; 28.02.22; 01.04.22	Review completed by:	K. Leach	

This risk assessment has been developed on best available scientific guidance and industry best practice, information and should be read in conjunction with the government guidance document, this document cannot be considered to cover every risk and control possible and must be reviewed and made specific by the end user.

[Schools COVID-19 operational guidance \(publishing.service.gov.uk\)](https://www.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/97822/schools-covid-19-operational-guidance.pdf)


What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom and when?	Completed
Transmission of COVID 19 on school site.	Pupils, staff, visitors, and the public becoming infected with COVID-19:	<p>With effect from 1 April February 2022 Staff, pupils, or visitors who have symptoms of a respiratory infection including COVID-19 will be advised to follow the guidance available here: People with symptoms of a respiratory infection including COVID-19 - GOV.UK (www.gov.uk)</p> <p>Anyone who has symptoms of a respiratory infection, such as COVID-19, and have a high</p>	<p>Have a procedure in place to isolate pupils that appear symptomatic on site until collected Rainbow Room).</p> <p>Update and share information with parent via Class Dojo / school website.</p>	<p>KL 04.04.22</p> <p>All – ongoing</p>	Y

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		<p><i>temperature or do not feel well enough to go to work or carry out normal activities, should try to stay at home and avoid contact with other people, until they no longer have a high temperature (if they had one) or until they no longer feel unwell.</i></p> <p><i>Staff should consult the school if unable to work from home.</i></p> <p><i>The school will signpost individuals to guidance here:</i></p> <p>People with symptoms of a respiratory infection including COVID-19 - GOV.UK (www.gov.uk)</p>			
<i>Vulnerable staff or pupils contracting COVID-19 from being in school</i>	Staff previously deemed vulnerable	<p><i>Staff and pupil survey undertaken to determine individuals that are clinically extremely vulnerable (CEV). Where CEV persons are identified an individual risk assessment will be put in place to provide adequate controls within school. This will be updated in line with the following:</i></p> <p><i>Staff previously deemed vulnerable are now advised to follow the same guidance as others. See link:</i></p> <p>Guidance for people previously considered clinically extremely vulnerable from COVID-19 - GOV.UK (www.gov.uk)</p>	Where pregnancy risk assessments have been completed, ensure these are reviewed regularly in line with risks and guidance. See specific guidance for pregnant employees.	SL, TB-W, KL 04.04.22	Y
<i>Ineffective personal hygiene measures</i>	Pupils, staff, visitors, and the public becoming	<p><i>Frequent and thorough hand cleaning should now be a regular practice.</i></p> <p><i>Staff and pupils encouraged to follow the Catch it, Bin it, kill it approach.</i></p>	<p><i>(Suggest NHS video for handwashing)</i></p> <p>NHS video</p> <p><i>Continue to promote school</i></p>	All – ongoing	Y

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	infected with COVID-19:	Posters are displayed by sinks to show how to effectively wash hands. Where pupils are to use hand sanitiser this should be done under adult supervision.	handwashing song and hygiene measures in school (our SAFE Promise). Continue issuing hand sanitiser to all chn on arrival through the main gate.		
Possible contamination in school environment.	Pupils, staff, visitors, and the public becoming infected with COVID-19:	<p>Face coverings will be worn by staff and adults (including visitors) when moving around in corridors and communal areas if there are a high number of cases in school.</p> <p>Hand sanitiser to be available at reception for visitors to use on arrival before signing in.</p> <p>Ventilation is to be maintained either by mechanical ventilation adjusted to increase the ventilation rate where possible, and natural ventilation (fresh air) by opening windows. During occupied times, windows should be opened enough to provide background ventilation, during unoccupied times (during the school day) windows should be fully opened.</p> <p>Internal and external doors can be kept open to assist as this will increase ventilation.</p> <p>Maintain an appropriate cleaning schedule. This should include regular cleaning of areas and equipment with a particular focus on frequently touched surfaces.</p> <p>Cleaning regimes should be clearly documented</p>	<p>Ensure adequate supply of face coverings available for use by staff and visitors.</p> <p>Update communication with school community on wearing of face coverings and implement signage.</p> <p>Staff are not expected to carry out significant cleaning duties throughout the day with the exception of spraying and general wiping down to help keep everyone as safe as possible e.g. wiping down photocopier after use.</p> <p>If fire doors are to be kept open, this will only be done when the room is occupied and nominated person will be responsible for closing them when leaving the area.</p> <p>Face coverings are to continue</p>	SL – 04.04.22 All – ongoing	Y

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		<p><i>to reflect times of day cleaning is taking place and who is responsible for the task.</i></p> <p><i>Spaces in school that are poorly ventilated (i.e. no natural or mechanical ventilation) have been identified as follows:</i></p> <p><i>SENSORY ROOM</i></p> <p><i>Use of these areas will be restricted as much as possible. If these areas need to be used for unavoidable reasons, the following control measures will be implemented:</i></p> <ul style="list-style-type: none"> <i>• Social distancing (2m minimum) to be strictly observed</i> <i>• CO2 monitor to be used to confirm when ventilation/air quality is poor</i> <i>• Face coverings to be worn by adults</i> <i>• The duration of the activity will be restricted</i> <i>• The number of individuals present in the space will be kept to the very minimum (as specified on entrances to the space).</i> <i>• Ventilation breaks between usage to be observed</i> <p><i>Any actions to improve ventilation will not compromise other aspects of safety and security</i></p>	<p><i>to be worn when accessing the sensory room.</i></p> <p><i>Where possible, parent meetings e.g. new parent inductions are to continue on the outside bench area.</i></p> <p><i>Professional meetings e.g TAF can take place in the Rainbow Room. Ensure windows are open, chairs are spaced apart as much as possible and wipe down table after use using anti-bac spray. Face coverings are to be worn if social distancing cannot be maintained in the event of larger group sizes.</i></p> <p><i>Maximum capacity numbers are to continue in the staffroom and in the main school office.</i></p> <p><i>Parent workshops/groups are to continue taking place in the hall. Ensure windows are open and chairs are spaced as far apart as practically possible.</i></p> <p><i>Staff and visitors are able to wear face coverings in communal areas, should they wish to. Face coverings are not to be worn in classrooms or during pupil intervention work.</i></p>		

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Possible contamination by close contact when providing first aid to persons in isolation room awaiting collection.	Pupils, staff, visitors, and the public becoming infected with COVID-19:	When providing first aid to persons in isolation, consider wearing appropriate PPE.	Face coverings and visors made available if supporting a child who is symptomatic.	SS 04.04.22 All – ongoing	Y
Possible contamination from a symptomatic person on site	Pupils, staff, visitors, and the public becoming infected with COVID-19:	<p>Symptomatic person should not be on site – see first section.</p> <p>Should a staff member arrive at school or become symptomatic whilst at school they will be required to leave site immediately, if they need collecting, they will sit in a dedicated room, isolated.</p> <p>Should a pupil become symptomatic whilst at school they will be isolated in a room supervised by a staff member. Consider wearing a fluid resistant surgical face mask, disposable gloves, and apron for the duration of the supervision. Parent/carer will be contacted and required to collect pupil asap.</p> <p>Staff member supervising will then remove and dispose of all PPE (see contaminated waste) and will wash hands.</p>	Communicate information regarding how to obtain a COVID-19 test	KL, SS, SL – ongoing	Y
Insufficient or inappropriate PPE available or misuse of PPE	Pupils, staff, visitors, and the public becoming infected with COVID-	Disposable gloves, aprons, goggles/visors, and masks are available for use as identified required.	(Suggest WHO video for masks) <u>WHO video</u>	SS, SL – ongoing	Y

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Ineffective management of potentially contaminated waste	Pupils, staff, visitors, and the public becoming infected with COVID-19	Standard waste will continue to be managed in line with existing arrangements. Any waste that is considered to be potentially infected/contaminated will be double bagged before placing immediately in outside bins, this will include any used PPE and any used tissues by persons who are unwell and awaiting collection		All - ongoing	Y
Use of third-party facilities	Pupils, staff, visitors, and the public becoming infected with COVID-19	Full and thorough risk assessment for all educational trips and visits to be undertaken ensuring that any public health advice, such as hygiene and ventilation requirements are included as part of that risk assessment. Checks in place to ensure that any new bookings have adequate financial protection in place. RPA contacted to assess the protection for each trip that is available.		TB-W	Y
Signature of Senior Leadership Team: 			Date: 01.04.22		
Date review required:		Date review required:	Date review required:		Date review required:

Consultation method	Who has risk assessment been consulted with:	Dates of consultation process:	Issues identified and any action required:	Action to be completed by:	Action completed date:
Staff Meetings – Remote	DDAT	10/07/20 – 02/09/20			
Staff Meetings – INSET	Local Governing Body SLT				

<i>/ Specific Training</i> <i>Parents – written communication</i> <i>All stakeholders - School Website</i>	<i>Teaching Staff</i> <i>Support Staff</i> <i>School Business Manager</i> <i>Administration Teams</i> <i>Premises and cleaning teams</i> <i>Catering Staff</i> <i>Parents/Carers</i> <i>TU Reps: Staff encouraged to speak to Trade Union Representatives if there are any concerns. DDAT conducting consultation with Regional TUs through JCC meetings.</i>				
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Communication/training of risk assessment and controls following consultation:	Communicated to:	Date communicated:
RA and Reopening Plan submitted to DDAT	DDAT	17/07/20
RA and Reopening Plan submitted to LGB	Governors	22/07/20
Letter on arrangements for September provided to parents/carers	Parents/Carers	21/07/20
Reminder letter sent to parents/carers	Parents/Carers	02/09/20
RA and Reopening Plan provided to staff	Staff	23/07/20 and 02/09/20
Training for staff on reopening arrangements and RA	Staff	02/09/20
RA available on school website	All stakeholders	22/07/20
Pupils supported to adhere to measures in place	Pupils	From 03/09/20

