

30<sup>th</sup> May, 2020  
Ref: 0928



## PHASED WIDER SCHOOL RE-OPENING ARRANGEMENTS

Dear Parent/Carer,

Firstly, please accept my apologies for writing to you during the half-term break, however, following the government's announcement that the five safety measures have been met and that schools can now begin the process of reopening to eligible year groups, I wanted to give you all as much notice as possible regarding our plans going forward. **I can confirm that school will begin reopen in a phased approach to Nursery, Reception and Year 1 children on the following dates:**

	Start Date	Arrive	Home time
Nursery	Wednesday 3 <sup>rd</sup> June	10am	1pm
Reception	Monday 8 <sup>th</sup> June	9:45am	2:30pm
Year 1	Wednesday 10 <sup>th</sup> June	9:30am	2:15pm

School continues to be open to keyworker and vulnerable children from Tuesday 2<sup>nd</sup> June. If you believe that your child is eligible for a keyworker place and has not yet attended school, please contact the school on 01332 345997 or email [admin@stchads.derby.sch.uk](mailto:admin@stchads.derby.sch.uk)

**At present, following our risk assessments, we are only able to accommodate a maximum number of children in school during our initial phase of reopening.** If your child is eligible to attend school under current government guidance and you would like your child to start attending from the above dates, please contact the school on 01332 345997 or email [admin@stchads.derby.sch.uk](mailto:admin@stchads.derby.sch.uk)

Currently, we are not in a position to allow any child to 'turn up on the day' – attendance must be arranged in advance.

Miss Richardson has already been in touch with parents in the above year groups so that we know how many children we can expect. For those of you who have said that you would like your child to start back, we will be in touch before your child's start date to confirm that you still wish to take up a school place.

**If you have told us that your child will not be attending school and you have now changed your mind, please ensure that you let us know. We will require a week's notice in order to review our safety measures and groupings. It is important that we know how many children we are expecting on site so that we can ensure that the correct safety measures are in place.**

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ST. CHAD'S CofE NURSERY & INFANT SCHOOL  
Gordon Road, Derby DE23 6WR  
Tele: 01332 345997  
E-mail: [admin@stchads.derby.sch.uk](mailto:admin@stchads.derby.sch.uk)  
Headteacher: Ms. K Leach

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Once again, I would like to share with you the arrangements that we have implemented to ensure the safety of all staff and children in school. Over the coming days, we will be sharing resources with you via Class Dojo (including photographs and a video tour of our school building) to help explain the safety measures that we have put in place.

### ***School staff***

Although we will work hard to encourage the children to follow social distancing, we are not able to guarantee this. In order to keep our children and staff as safe as possible, we will use a 'bubble' model: children will be placed into smaller groups with designated staff members that will remain the same across the week. This may mean that your child is not with their usual teacher or in their usual classroom.

### ***Arrangements for the start and end of the school day***

The beginning and end of the school day are the busiest times for children and adults congregating together in one place and maintaining safe distances within normal arrangements can be a challenge. We will be staggering the start and the end of the day to limit the number of parents on site at one time:

	<b>Start Date</b>	<b>Arrive</b>	<b>Home time</b>
<b>Nursery</b>	Wednesday 3 <sup>rd</sup> June	10am	1pm
<b>Reception</b>	Monday 8 <sup>th</sup> June	9:45am	2:30pm
<b>Year 1</b>	Wednesday 10 <sup>th</sup> June	9:30am	2:15pm

**It is very important that you arrive on time for drop off and collection.** Breakfast Club and after-school clubs will not be available at the time. **To support with social distancing measures, please ensure that your child is accompanied to and from school by one parent/carer.**

When you drop off your child, you will be asked to follow a one-way system along Gordon Road. You will need to form a queue with your child, standing on the markers on the pavement to maintain social distancing. Staff will be outside to help you. At the front of the queue, in front of the gate, you will say goodbye to your child. Your child will be greeted, supervised and directed into the building by staff members stood along the entrance and office foyer.

You will not be able to enter the main gate or be on school premises. If you need to speak to a member of staff you will need to phone the school office from home or send a message via Class Dojo and we will get back to you as soon as possible.

### ***Items from home***

Children will not be able to bring anything from home apart from their coat (in the event of rain) and hat (in the event of hot weather). Please keep book bags, PE kits and water bottles at home. Children will not need a PE kit. We will be providing an individual stationery pack to all children.

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## **Lunches**

All children (including Nursery) will be provided with a snack, packed lunch and water bottle. Lunches will be eaten in classrooms and children will still have access to lunchtime play). **We will not be authorising any home dinners or packed lunches from home.**

## **Clothing**

We are requesting that children do not wear their school uniform. **Children need to wear clean and fresh clothes each day.** Please ensure that items of clothing are suitable and can be easily washed. All children must still wear their appropriate shoes: high heels, flip-flops and open toe sandals are not permitted. Staff will also be wearing 'relaxed' (but appropriate) clothing to help with washing.

## **Infection control**

We will be following all government guidance carefully and encouraging good hygiene across school. Some of the measures that we have put in place are:

- ✓ Continuing to clean hands more often than normal
- ✓ Providing children with their own individual desks and classroom resources.
- ✓ Staggered playtimes, lunchtimes and toilet breaks for 'bubble' groups
- ✓ Displaying social distancing signs and markers throughout the building, classrooms and outside
- ✓ Installing alcohol-based hand sanitiser dispensers that contain at least 60 percent alcohol throughout the school
- ✓ Ensuring frequently touched objects and surfaces are cleaned and disinfected more regularly than usual
- ✓ Promoting the 'catch it, bin it, kill it' approach

Please ensure that you do not bring your child to school if they, or anyone in your household, are showing any of the following symptoms:

- A new continuous cough
- A high temperature
- A loss off, or change in, your normal sense of taste or smell (anosmia)

If your child is showing any of the above symptoms please phone the school to inform us as soon as possible. **Before leaving your home for school, please ensure that your child and adult accompanying them to school washes their hands thoroughly.**

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## **PPE**

We will be adhering to current government guidance: **children will not be permitted to wear a face mask in school**. If you would like your child to wear a face mask to travel to/from school then this is fine, however, it will need to be removed by the accompanying adult before your child enters our school premises. Please bring a carrier bag so that the mask can be safely put inside and taken home.

Staff will wear appropriate PPE if 2 metre distance cannot be maintained, for first aid and for cleaning activities.

Any child or adult with symptoms of COVID-10 will be sent home immediately. A designated medical room has been identified where children and adults can safely wait until collection.

## **Preparing for return to school**

We recognise that some of you may have some concerns about your child returning to school and that your child may be feeling anxious as well. If you would like to talk to us about your child and any concerns you have about their return to school, please – in the first instance – contact your child's class teacher via our school email [admin@stchads.derby.sch.uk](mailto:admin@stchads.derby.sch.uk).

Although the routine, classrooms and learning environment will look and feel different, we are fully committed to supporting every child in our care as they transition and adjust to this 'new normal'. We have spent a considerable amount of time thinking about our safety procedures so that they do not seem frightening to our children. Over the coming days we will be uploading resources and photographs of our classrooms and school building to help to prepare both you and your child for returning to school (please continue to visit the main Class Dojo page). **Please share and discuss these resources with your child.** We also hope that these will help to reassure some of the worries and concerns that you may have.

As we begin to reopen our school to more children, ensuring good hand hygiene is of paramount importance. Handwashing needs to be reinforced at both home and school. **Please discuss, encourage and practise good hygiene with your child: 20 seconds with warm water and soap.** We recommend this wonderful video and song produced by the NHS! <https://www.youtube.com/watch?v=S9VjeIWLnEq>

As a parent myself, currently preparing my own daughter to return to her school next week, I appreciate that this is a difficult decision to make. I want to reassure you that we will not be putting pressure on anyone to send their child(ren) to school. This is your decision and we will respect it either way. If you decide that your child will not attend school we will continue to support them in their home learning via Class Dojo.

Once again, please, please let us know if you are planning to send your child to school (Nursery, Reception, Year 1). Thank you, as always, for your ongoing support.

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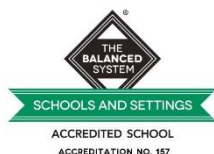
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Yours faithfully,

*K. Leach*

Ms. K Leach  
Headteacher



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