



Class Dojo Parent User Agreement

At school, we have a number of policies and procedures that keep staff, children, parent/carers, governors and visitors safe. With this in mind, there are certain rules that must be followed when accessing the app or webpage.

To help ensure Class Dojo remains a safe, respectful and effective communication platform, I agree to the following:

✓	I have downloaded and can access the Class Dojo app.
✓	I understand that my child's first name and surname initial are visible to staff and families within my child's class.
✓	I will regularly check Class Dojo for important information, school updates, learning, events and messages.
✓	I understand that I can respond to Class Story posts using the 'love heart' reaction feature, but comments are disabled.
✓	I will use Class Dojo messages only for appropriate communication relating to my child's learning, home reading or school matters.
✓	I understand that Class Dojo should not be used to: • report my child's absence; • raise safeguarding concerns; • make complaints; or • report urgent matters requiring an immediate response.
✓	I understand that staff will respond to messages during school working hours and that 'Quiet Hours' are in place to support staff wellbeing.
✓	I will communicate respectfully and in a manner that reflects the school's Christian vision, values and expectations.
✓	I understand that families are expected to upload one home reading video each week via Class Dojo by Thursday evening , enabling teachers to celebrate reading during Feel Good Friday.
✓	When uploading photographs or videos from home, I will ensure that: • everyone who appears in the photograph or video is appropriately dressed; • recordings take place in a suitable shared living area, rather than a bedroom or bathroom; • appropriate language is used by everyone who may appear in the recording; • personal photographs, addresses or other private information are not visible in the background; • the content is suitable for a school audience.
✓	I will supervise my child when they are using Class Dojo to upload photographs or videos.
✓	I will not copy, screenshot, download, record or share any photographs, videos or messages from Class Dojo without the permission of the school or the individuals concerned.
✓	I give permission for my child's photographs and work to be shared on Class Dojo in line with the consent I have provided to the school.
✓	I understand that the school may suspend or remove my access to Class Dojo if this agreement is not followed.

Parent / Carer name.....

Parent / Carer signature.....

Child's Name

Date.....



A PARENT GUIDE

How to complete a ClassDojo Portfolio Task



Your child's teacher has set a Portfolio task.
This is a great way to share your child's learning from home.



You can add photos, videos, drawings or text.
We can't wait to see it!

1 Open ClassDojo

Open the ClassDojo app and make sure you're logged in.



ClassDojo

2 Go to Portfolio

Tap the "Portfolio" tab at the bottom of the screen.



3 Find the Task

You will see the task set by your child's teacher.
Tap on it to open.



My Holiday Adventure

Share something fun you did during the holidays.

Due: 24 May

4 Add Your Work

Tap "Add" (+) to add your child's work.
You can add a photo, video, drawing or text.



5 Add a Message

Add a short message to tell us about the work.
This helps us understand your child's learning.

We made a volcano using baking soda and vinegar.
It was so exciting!

80/250

6 Submit

Tap "Submit" to send it to your child's teacher.
They will be notified and can give feedback!



Top Tips

- ✓ You can add more than one photo or video.
- ✓ Make sure your child is in the photo or that it shows their learning.
- ✓ Keep it safe; don't include other children without permission.
- ✓ You can edit or delete your post before submitting.

Need Help?

Tap "More" in the app and select "Help" for support articles.



Thank you for supporting your child's learning!



Your child's privacy is important to us.
Only your child's teacher and class can see the Portfolio.